



Republic of the Philippines
Province of Nueva Ecija
MUNICIPALITY OF GENERAL TINIO (PAPAYA)
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Office of the Municipal Mayor

Telefax #: (044) 958-3011

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NOTICE TO PROCEED

PSMON TRADING

823 Burgos Ext. Cabanatuan City,
Nueva Ecija

Attention : **ENRICO E. MONTES**
Owner/Proprietor

Dear Mr. Montes:

The attached Contract Agreement having been approved, notice is hereby given to **PSMON TRADING** that **DELIVERY** may commence on the **Supply and Delivery of Office Supplies (1st & 2nd Quarter 2024)** located at **LGU-General Tinio, Nueva Ecija** effective after the receipt of Purchase Order.

You are therefore responsible for performing the delivery of goods under the terms and conditions of the Agreement and in accordance with the Implementation Schedule and that you shall deliver the items stated in Purchase Order thirty (30) calendar days from receipt hereof.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of General Tinio, Province of Nueva Ecija.

Thank you very much.

Very truly yours,

ENGR. ISIDRO T. FAJARILLAGA
Municipal Mayor

I acknowledge receipt of this Notice on March 4, 2024
Name of the Representative of the Bidder: _____
Authorized Signature: _____